# SAEED KHOSHTALAB

Power BI Developer | ERP & BPMS Implementation Specialist |
Karaj, Tehran, Iran

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## PROFESSIONAL SUMMARY

Power BI Developer and ERP/BPMS Implementation Specialist with 4+ years of experience designing executive dashboards and leading end-to-end ERP, MRP, and BPMS deployments across 35+ organizations. Builds Power BI reports using Power Query (M) and SQL to deliver data-driven insight to CEOs, boards, and finance, sales, and operations teams. Combines an MSc in Information Technology and BSc in Accounting to translate financial and operational data into actionable business intelligence. Supervised technical support teams of 5-10 staff and implemented Arpa, Sepidar, Rahkaran, and Raja (Speed) ERP/BPMS platforms.

## CORE COMPETENCIES

Power BI Dashboard Development | Power Query (M) | SQL (SELECT, Data Retrieval) | ERP & MRP Implementation | BPMS Process Modeling & Automation | API & Web Service Integration | Financial & Management Reporting | Technical Support Supervision | Business Process Analysis | Financial Accounting | Microsoft Excel | Microsoft Access

## PROFESSIONAL EXPERIENCE

**Arpa Software Company — Tehran, Iran**
*Technical Support Supervisor* | *ERP & BPMS Implementation Specialist* | *API & Web Service Support Supervisor*
(Dec 2020 - Present)

- Led full-cycle implementation of ERP, MRP, and BPMS systems (Arpa, Sepidar, Rahkaran, Raja/Speed) across 35+ client organizations, automating core business units including finance, sales, and operations.
- Designed and delivered 4-5 executive Power BI dashboards used by CEOs, boards of directors, and finance, sales, and mid-management teams to support data-driven decision-making.
- Supervised a technical support team of 5-10 staff, overseeing API and web service integrations between ERP/BPMS systems and third-party platforms.
- Acted as Implementation Project Manager, coordinating analysis, deployment, and go-live across client engagements from requirements gathering through user training.
- Modeled and automated business processes (BPMS) to bridge accounting requirements with technical system configuration, improving cross-departmental workflow consistency.

**Freelance / Self-Employed — Iran**
*Process Manager & Accountant* (Feb 2020 - Present)

- Provided independent process management and accounting services, applying ERP/BPMS expertise to optimize client financial workflows.

**Imen Gostar Parsian — Karaj, Alborz Province, Iran**
*Accountant* (Dec 2018 - Dec 2020)

- Managed financial accounting operations, building the foundation of accounting expertise later applied to ERP system implementation and financial reporting.

## KEY ACHIEVEMENTS

- Implemented ERP/MRP/BPMS systems for 35+ organizations, automating workflows across finance, sales, and operations.
- Built and delivered 4-5 executive Power BI dashboards adopted by CEOs, boards, and cross-functional leadership.
- Supervised technical support staff of 5-10, sustaining 6+ years of continuous API and web service support.
- Earned Microsoft Office Specialist certifications in Excel and Access, plus Power BI certification, reinforcing technical credibility in analytics.

## EDUCATION

**Master of Science, Information Technology — Advanced Information Systems**
Islamic Azad University, Central Tehran Branch

**Bachelor of Science, Accounting**
Islamic Azad University | July 2019 - January 2022

## CERTIFICATIONS

- Power BI Certification
- Microsoft Office Specialist: Excel
- Microsoft Office Specialist: Microsoft Access 2016

## TECHNICAL SKILLS

Power BI | Power Query (M) | SQL (SELECT-level queries) | Microsoft Excel | Microsoft Access | ERP Platforms: Arpa, Sepidar, Rahkaran, Raja (Speed) | API & Web Service Integration | BPMS Tools